

Peaceful Valley Donkey Rescue, Inc.



Date: _____

Please select all that apply:

- Satellite Adoption Center Satellite Training Center Gentling Center

Volunteer's Name: _____

Spouse/Partner's Name: _____

Address: _____

City State ZIP: _____

This agreement is between the Peaceful Valley Donkey Rescue, Inc. (PVDR) and the above named parties (Volunteers). Volunteers agree to:

- House PVDR donkeys on their premises for the purpose of:
 Adoption Training Gentling
- Operate within the PVDR Standard Operating Procedures.
- Volunteers understand that they will be reimbursed for hay expense as well as pre-approved feed, medical, dental and hoof care.
- Volunteers understand that all donkeys delivered by PVDR are vaccinated, dewormed, healthy and will arrive with all required paperwork for the state in which you reside.
- Donkeys arriving from PVDR should remain separate from any privately owned animals.
- Satellite Adoption Center Managers agree to comply with all PVDR Adoption Procedure rules when screening perspective adopters.
- Satellite Training Centers/Gentling Centers agree to adhere to PVDR procedures in all aspects of handling the donkeys.
- Volunteers should verify the equine/livestock liability laws for their state and install any necessary liability signage.

Peaceful Valley Donkey Rescue, Inc.

- Volunteers acknowledge that PVDR provides no liability coverage for their facility.
- Volunteers acknowledge that interactions between PVDR donkeys and the public, especially children, must be closely monitored to avoid accidental injuries.
- Volunteers agrees to work with PVDR's Donkey Risk, Emergency and Management team in preparing a disaster plan.
- Volunteer agrees to provide a monthly summary of the donkeys on their facility at the end of each month.

The Point of Contact for this facility will be:

_____ @pvdr.org

Name	Title	Cell	Email
------	-------	------	-------

Confidentiality Agreement

I recognize that any and all information shared with me as part of my duties as a volunteer/ employee is confidential and shall not be divulged to unauthorized individuals, agencies, or organizations.

I will not copy, transcribe, record, or memorize confidential information in any manner, nor disclose or use such information for any purpose other than for the limited purpose of providing the assigned services at the Peaceful Valley Donkey Rescue (PVDR). I hereby absolutely and unconditionally release and discharge PVDR, including its employees, successors, assigns, directors, officers and agents, from and against any and all claims, obligations and liabilities, of every nature and kind whatsoever, relating to or arising from my participation with the PVDR volunteer program including, but not limited to personal injury.

Only serve as agency representative in the community or media spokesperson when authorized to do so by the Director of Volunteer Services.

Correct, when possible, misleading or inaccurate information and representations made by others concerning PVDR policies, practices and procedures.

Maintain and safeguard the confidentiality of all business, donor, employee, volunteer and animal records, credit and financial information and/or any information relating to the operation of the agency that is not known or readily accessible to the public. Avoid engaging in any conduct that is or could be perceived as a conflict of interest. Refrain from using PVDR property, services or supplies for personal reasons unless given prior permission by the appropriate staff member.

Peaceful Valley Donkey Rescue, Inc.

Contact a member of the Executive Staff if I have any questions or concerns about PVDR's policies, procedures, interpersonal communications or my volunteer responsibilities.

In order to remain in good standing, I understand that I am required to consistently adhere to the Code of Conduct.

I understand that any unauthorized release of photographs taken in or around PVDR facilities can result in dismissal from the volunteer program and legal action may occur.

I understand that any unauthorized release or carelessness in the handling of this confidential information is considered a breach of the duty to maintain confidentiality.

I further understand that any breach of the duty to maintain confidentiality could be grounds for immediate dismissal and/or possible liability in any legal action arising from such breach.

Signature of Volunteer.

Date

Signature of Volunteer.

Date

Signature of Staff

Date